



PRIVACY POLICY AND INFORMATION REGARDING THE PROCESSING OF PERSONAL DATA

REASON FOR INFORMATION ON THE PROCESSING OF PERSONAL DATA

In this page we describe the manner in which we process the personal data of users who access the website, consult it, and finally fill in the registration form.

This description is offered by the Controller not only in **compliance with Regulation (EU) 2016/679 and applicable domestic law**, but also because of the **desire to establish an honest and forthright relationship with all interested parties**.

RE-CORD: DATA CONTROLLER AND CONTACT INFORMATION

The data controller is **RE-CORD, Consorzio per la Ricerca e la Dimostrazione sulle Energie Rinnovabili** (tax code and VAT number 06099990480), whose registered office is in Viale Kennedy 182, Località Pianvallico, Scarperia e San Piero (FI).

Contact information: (phone: **055/8431096**; email: info@re-cord.org; certified email: re-cord@pec.re-cord.org).

COOKIE POLICY

WHAT ARE COOKIES?

Cookies are **small text files** sent by a website (or a social network) to the user's device (usually to the browser), where they are stored with the purpose of sending information back to the website during later visits.

Cookies are generated to allow access to the website and use of its pages. Some operations would not be possible without using cookies, which are thus in some cases technically necessary for the website to function.

Cookies are also generated with other purposes, such as acquiring information on the number of visitors and/or monitoring navigation and profiling users.

During navigation, users may receive cookies belonging to other websites or servers on their devices. These are called "third-party" cookies.

TYPES OF COOKIES

Overall, there are several types of cookies:

- **Technical cookies**, for which user's explicit consent is not required. These are in turn divided in:
 - ***Session or transient cookies*** that ensure regular navigation and use of the website (for example making purchases possible or allowing users to access reserved areas);
 - ***Functionality cookies*** allow users to navigate a website using certain selected criteria (i.e. language) with the purpose of improving the service;
 - ***Analytics cookies***, when used directly by the site manager to collect aggregated information on the number of users and on the manner in which these visit the website;
 - **Profiling cookies**, for which the user's prior informed consent is required, used to create a profile of said user based on his or her tastes, preferences, opinions, buying habits with the purpose of sending promotional messages.

USE AND DURATION OF COOKIES ON THIS WEBSITE

This website only uses technical cookies, as previously defined. Their duration on the user's device is variable: **session cookies** are erased when the browser is closed, while **persistent cookies** survive for the duration of time determined by the user's browser of choice.

HOW TO MANAGE COOKIES WITH YOUR BROWSER

Cookies can be authorized, modified, or eliminated thanks to specific functions of the user's browser. For more information on managing cookie settings on your browser, please see specific instructions:

Internet Explorer: <https://support.microsoft.com/it-it/help/17442/windows-internet-explorer-delete-manage-cookies>

Microsoft Edge: <https://support.microsoft.com/it-it/help/4027947/windows-delete-cookies>

Firefox: <https://support.mozilla.org/en-us/kb/enable-and-disable-cookies-website-preferences>

Safari: <http://www.apple.com/legal/privacy/it/>

Chrome: <https://support.google.com/accounts/answer/61416?hl=it>

Opera: <http://www.opera.com/help/tutorials/security/cookies/>

PURPOSE AND LEGAL BASIS FOR PROCESSING

In the previous item we listed the purposes for the cookies used by this site, which are all strictly technical.

Management of cookies is based on the Controller's legitimate interest, i.e. **making his or her company known online as well as the kind of activity and services offered** (Regulatory framework: art. 6.1, letter f), Regulation (EU) 2016/679).

Considering the type of cookies generated and the absence of any kind of profiling, the Controller has established the lack of significant or relevant risks for interested parties and visitors of the website, whose reasonable expectations as concerns the aforementioned processing (which do not include tracking and/or profiling) find confirmation in actual reality, as described in the present notice.

CATEGORIES OF RECIPIENTS OF THE DATA

Aside from the Controller and his authorized personnel, cookies may be accessed by a) supervisory authorities and any and all other public authorities, by virtue of the powers invested in them by the

law; b) the company or professional in charge of the website's maintenance.
The IT infrastructure supporting the website was purchased by the Controller from a service provider located in Italy.

RIGHTS OF THE DATA SUBJECT

The subject has the right to:

- access** his or her personal data, i.e. to be made aware of the **personal data processed** by the controller.
- update** and **amend** said data, as the correctness of the data is a right of the data subject
- request that his or her data be **deleted** or their processing **limited**, in the cases provided for the law
- object** to the specific use of cookies released for statistical purposes, producing aggregate data which are therefore anonymous
- data portability**, where applicable (i.e. bearing in mind that said right may be exercised in the case of data processing based on consent or on a contract)
- lodge a **complaint with a supervisory authority**, as provided for by art. 77 of Regulation (EU) 2016/679, if the data subject considers that the processing of personal data relating to him or her infringes the regulation on their protection.

It is further specified that the information provided by the data subject under art. 13 and **any actions taken and/or communications addressed to the Controller in the exercise of the aforementioned rights are free of charge**. Only if requests from a data subject are manifestly unfounded or excessive (in particular because of their repetitive character), the Controller may, in accordance with the law, choose to: a) charge a reasonable fee for actual costs or expenses; b) refuse to act on the request.

To **exercise his or her rights**, the data subject may use the aforementioned **contact information**.

CONTACTING RE-CORD: REGISTRATION FORMS

The website includes:

- on the Home Page, **n. 1 registration form** collecting **data of those signing up for the company's Newsletter**;

- under "Contacts", **n. 3 registration forms**:

- to **Request Info**
- to **Contact Our Laboratory**
- to **Work With Us**

The processed data are subject's name, last name, and email address, as well as any other information supplied by the subject in his or her message (i.e. subject's CV in case of inquiries regarding possible collaborations).

ALONGSIDE EACH FORM you will find the RELEVANT NOTICE, which applicants will have to confirm they have read by checking a box – barring prior consent to data processing in those cases where it is provided for and pertinent – before submitting requests/messages to the Controller's organization and thus causing data processing to begin.

The aforementioned notices detail:

- purposes of data processing**
- categories of data collected and processed**
- lawfulness of data processing**
- categories of recipients of personal data**
- planned duration of storage**
- rights of the data subjects**

LINKS TO SOCIAL NETWORK PAGES

The website includes **n. 4 links to social network pages** (“**Follow Us on Twitter**”, “**Follow Us on LinkedIn**”, “**Follow Us on Youtube**”, “**Follow Us on Instagram**”).

The user/visitor may access these pages with the awareness that these are **links to third-party websites that do not require the installation of profiling cookies**.